

# Dunchideock Parish Council

## APPLICATION TO FILL A PARISH COUNCIL VACANCY BY CO-OPTION

### PERSON SPECIFICATION

Competency	Essential	Desirable
Experience, Skills, Knowledge & Ability	<ul style="list-style-type: none"> <li>• Interest in parish matters</li> <li>• Ability and willingness to engage with parishioners</li> <li>• Ability and willingness to represent the council and their community</li> <li>• Ability and willingness to work closely with other members and to maintain good working relationships with all members and staff</li> <li>• Ability and willingness to work with the council's partners (e.g. voluntary groups, other parish councils, principal authority, charities)</li> <li>• Good interpersonal skills</li> <li>• Ability to communicate clearly</li> <li>• Ability to make balanced decisions with rationale</li> <li>• Good reading skills</li> <li>• Ability and willingness to undertake relevant training</li> <li>• A basic understanding of finance</li> </ul>	<ul style="list-style-type: none"> <li>• Interest in local government issues</li> <li>• Experience working with public bodies and not for profit organisations</li> <li>• Confident to talk to groups</li> </ul>
Other Requirements	<ul style="list-style-type: none"> <li>• Ability and willingness to attend parish council meetings (or meetings of other local authorities or local bodies) in the evening and events in the evenings and at weekends</li> <li>• Ability and willingness to attend site visits for planning matters</li> <li>• Enthusiastic</li> <li>• Flexible</li> <li>• Ability to remain impartial</li> <li>• Prepared to work for the good of the parish above their own benefit</li> </ul>	