DUNCHIDEOCK PARISH COUNCIL
Minutes

Meeting of Dunchideock Parish Council, held **Tuesday 12th February 2019 at 7.30 pm at: Dunchideock Village Hall, School Lane, Dunchideock EX2 9UG**

Present Cllrs Sharpe, Bean, Cook, Ellis, McCarthy, Moor and Robson, Mr N Harvey (Clerk) and 3 members of the public

1) PUBLIC DISCUSSION (not to exceed 10 minutes). No matters raised

2) Apologies for Absence: - Received from DCC Cllr Connett, TDC Cllrs Goodey and Lake

3) Declarations of Interest and Dispensations - None

4) Defibrillator Project

a) To agree defibrillator provision arrangements with the charity Community Heartbeat Trust (CHT). Cllr Sharpe explained the two different acquisition options, either outright purchase whereby the Parish Council would also need to pay VAT and would hold the liability for insurance or a Managed Solution whereby the cost of the defibrillators is donated to CHT who would provide the equipment but would retain ownership and liability. In an outright purchase the VAT can be reclaimed but would present an interim cash flow issue and should there be damage to or theft of the equipment, there would be a risk of an increase to the Parish Council insurance. In the Managed Solution the full liability rests with CHT but the parish still gets all the benefits. The life expectancy of the equipment is 8 years and replacement would be the Parish Council responsibility regardless of the acquisition arrangements. Following discussion, it was agreed to proceed under the Managed Solution.

b) To agree placement of order and site for 3rd unit – Cllr Sharpe stated that at the last meeting the placing of the order for the first two defibrillators had been agreed. The locations to be a solar powered unit at the entrance to The Lord Haldon Hotel and a mains powered unit at the Village Hall. Since that meeting the Parish Council had received some significant additional donations and the fund now stands at £5,455. In this amount is £500 claimed but not yet received from DCC and an outstanding pledge of £50. This now means that there is sufficient money to order the 3rd unit. The donations from the Dunchideock Barton businesses exceed the purchase price of a defibrillator. As this is a significant business community with static employees, visiting delivery services and the residents, together with an ageing congregation attending the nearby church, it was proposed that the 3rd unit be located at Dunchideock Barton. Cllr Ellis has offered to supply the mains power for this unit. A short discussion took place and it was agreed to site the unit at Dunchideock Barton.

c) To sign agreement documentation with Community Heartbeat Trust – Councillors agreed that the Managed Solution documentation was signed by the Chairman on behalf of the Parish Council. The annual service arrangement covers replacement pads (every 2 years) and replacement batteries (every 4 years) and provides post event counselling if required. This service plan is significantly cheaper than individually purchasing consumables when required. Cllr Sharpe stated this offered best value and helped with budgeting for ongoing costs. Cllr Moor asked if the pads could be re-used after an emergency. Cllr Sharpe advised that they could not be re-used and replacement pads would be provided immediately by CHT at a cost of about £89. It was agreed that the annual service plan should be signed.

d) To approve payment and release of donated funds to Community Heartbeat Trust – Under the Managed Solution, 2 mains powered and 1 solar powered set up costs £4,950.00 which would be forwarded as a donation to CHT. An invoice for the first annual service costs of £110 x 3 of £330 plus VAT of £66 to make a total of £396 would also need approval. The £66.00 can be re-claimed. It was

agreed that the remaining defibrillator funds would be 'ring fenced' and put towards the next annual service costs. Proposed by Cllr Sharpe and Seconded by Cllr Moor that all matters were resolved. Unanimously agreed.

5) Parish Council Bank Account – To agree additional signatory – The Clerk stated that in order that there was sufficient resilience for the Parish Council bank account, a fourth signatory was recommended. Cllr McCarthy had agreed to do this and the Parish Council were asked to approve this. Proposed by Cllr Moor, Seconded by Cllr Cook. Agreed.

6) FINANCE – To approve expenditure

a) Donation to Community Heartbeat Trust -	£4950.00
b) Payment for first year of Annual Maintenance Costs @ £110 + VAT/unit -	£ 396.00
Total	£5,346.00

Proposed by Cllr Bean, Seconded by Cllr McCarthy

c) The Clerk explained the reasons for the amounts being stated separately in this item.

7) PUBLIC DISCUSSION – (not to exceed 5 minutes) The Chair invited the public to comment on matters raised this evening.

A resident mentioned that in connection with the siting of the defibrillator the lane past the entrance to the Lord Haldon Hotel is known locally as Webberton Lane. Noted but a search of several map sources did not show the name was recorded.

8) Chairman's Comments and Meeting Closure

a) Cllr Sharpe thanked councillors for all their support for bringing the defibrillator project to fruition. The generosity of our parishioners and resident businesses was remarkable and demonstrated enormous support to the Parish Council. It is sincerely hoped that this equipment will not be needed but people in the parish now have a higher likelihood of surviving a cardiac arrest.

b) Cllr McCarthy proposed a show of appreciation to Cllr Sharpe for all her hard work and dedication in achieving an excellent result to this project which is for the undoubted benefit of all the residents of the parish. This show of appreciation was duly given by the councillors.

The next council meeting will be on Tuesday 19th March 2019 at 7.30pm in the Village Hall.
There being no other business the meeting finished at 8.05 pm.

Items for Information –

23rd February - Community Litter Pick – 10am – Noon from the Village Hall
9th March – Non-competitive cycle sportive which may cause disruption to traffic
19th March - The next council meeting will be at 7.30pm in the Village Hall
7th April - Community Walk and Easter Egg Hunt. Details to follow

Items for the next agenda –

Minutes Approved

Signed: **Date:**