### **DUNCHIDEOCK PARISH COUNCIL**

To Members of Dunchideock Parish Council.

You are hereby summoned to attend a Meeting of Dunchideock Parish Council, to be held **on Tuesday 17th July 2018 at 7.30 pm in the Village Hall, Dunchideock for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

*C Retallick*

C Retallick 10th July 2018

**Clerk to the Council, Bagtor Barton, Ilsington, Newton Abbot, TQ13 9RT. Tel 01364 661532 Email: parishclerk@dunchideock.org.uk**

##  **AGENDA**

**1) PUBLIC DISCUSSION** *(not exceed 10 minutes)*

*An opportunity for members of the public to make representations in respect of any item of business on the agenda.*

Reminder - Members of the public cannot interrupt the meeting while the Council is in committee.

**2) Apologies for Absence**

### **3) Declarations of Interest and Dispensations:** *(In accordance with the Code of Conduct)*

### **4) Minutes** – to approve and sign the Minutes of the meeting held on the 15th May 2018

**5) Quarry at School Wood – Led by Cllrs Sharpe and McCarthy**

**6) District, County Councillor and Police Reports –** To receive reports

**7) Clerks Report**

**8) Mirror –** Decision on replacement and costing– **Led by the clerk**

**9) Country News -** Discuss potential donation

**10) Employment and Complaints Committee – Led by Cllr Moor**

a. Consider and agree Terms of Reference

 b. Membership

**11) Recruitment of new parish clerk**

a. Review Contract of Employment

 b. Draft advertisement

 c. Agree the process of recruitment management

**12) Website - Led by Cllrs Moor and McCarthy**

**13) Defibrillators –** Approval of proposed sites and agreement for application to National Lottery for grant funding **Led by Cllr Sharpe**

**14) Village Assets on-going care and maintenance - Led by Cllr Bean**

**15) Consultation on Mobile Library – Led by Parish Clerk**

**16) FINANCE**

a. Finance: approval of invoice for hire of village Hall and proposed new VH charges

b. Expenditure - Clerks Salary = £302.64

DALC Chairman’s training = £ 60.00

DALC New councillors course £25 + £5vat = £ 30.00

Internal Audit = £ 50.00

Website admin by Webmaster = £ 91.01

Dunchideock VH – Hall rental = £ 87.50 *(****T=£621.15)***

 Income – HMRC VAT Refund = £ 13.95

DALC refund = £ 64.06

c. Bank Reconciliation and Statement - Consider and agree circulated documents

**17) Councillors' Reports and meetings attended (**for information)

**18) PUBLIC DISCUSSION** – (*not exceed 5 minutes) An opportunity for members of the public make comments on the process of the meeting or to request agenda items for future meetings.*

**19) Items for Information -**

The next council meeting will be on 10th September 2018, 7.30pm in the Village Hall

**Email Circulation**

Teignbridge Local Plan Review 2020-2040 - Display of Posters/ Mobile libraries and outreach service consultation/ Traffic sensitive streets consultation – 2018