***DUNCHIDEOCK PARISH COUNCIL***

***AGENDA***

Councillors are hereby summoned to a meeting of the parish council to be held on Thursday 7th July, 2016 in Dunchideock Village Hall starting at 7:30pm.

1. Minutes of meeting of May 9th.
2. Matters Arising from the minutes (for information)
3. **Apologies for absence.**
4. **Declarations of Interest.**
5. **Co-option of new Councillor to casual vacancy.**
   1. **Election of Candidate.**
   2. **Signature of acceptance of office form by the candidate and agreement to complete a Register of Interests.**
6. **Election of a Chairman.**
   1. **Resignation of Acting Chairman.**
   2. **Election of new Chairman.**
   3. **Signature of Acceptance of office form (as chairman of the council)**
7. **Presentation of the 2015-16 audited accounts to the Council.**
8. **Report on and confirmation of the Council’s Insurance Cover.** Councillor Goodchild.
9. **Emolument to Suzanna Hughes and letter of thanks.** Councillor Goodchild**.**
10. **Financial details on the Village Garden Party and settlement of outstanding invoices.** Councillor Eveleigh.
11. **County and District Councillors Reports**
12. **Open meeting.**
13. **Chairman’s remarks.**

**PART 2**

**14.Council to resolve to exclude the public and press, to progress personnel matters.**

**15.Draft letter to Sarah Sharpe about her pay and letter from her to the Council.*(attached).*** Councillor Goodchild.

**16.Council to agree the terms and appointment of a potential locum clerk.**

1. **Date of next meeting.** Monday 5th September, 2016.

**Peter Goodchild**

**(Acting Chairman) 1st July 2016**

**Peter Goodchild.**

**(Acting chairman). 29th June 2016**